

FIRST DRAFT TIME TABLE**UGANDA BUSINESS AND TECHNICAL EXAMINATIONS BOARD****(UBTEB)****DIPLOMA IN CROP PRODUCTION AND MANAGEMENT (DCP)****AND****DIPLOMA IN ANIMAL PRODUCTION AND MANAGEMENT (DAP)****NOVEMBER/DECEMBER, 2018****GENERAL INSTRUCTIONS**

1. The time allowed for each paper is shown against the name of the paper. **NO EXTRA TIME IS TO BE ALLOWED.** In case of any discrepancy, the time shown on the question paper must be taken as correct.
2. It must be observed that the morning session begins at 09.00 a.m. and afternoon session at 2.00 p.m.
3. Briefing the candidates by the Heads of Centres on the conduct of the Examinations will be done on **Wednesday, 28th November 2018 and MUST be attended by candidates at their respective Centres of registration.**

DAY & DATE	SESSION	PAPER CODE	PAPER NAME	DURATION
WEDNESDAY 28th November 2018	Morning 9:00 AM	Briefing of candidates by Heads of centres on directions and cautions about examinations.		3 HOURS
	Afternoon 02:00 p.m.			
THURSDAY 29th November, 2018	Morning 09:00 a.m.	DAH 18	INTRODUCTION TO ANATOMY & PHYSIOLOGY (Theory)	3 HOURS
		DSS 13	SOILS & SOIL IMPROVEMENT (Practical)	100Minutes
	Afternoon 02:00 p.m.	DAH 18	INTRODUCTION TO ANATOMY & PHYSIOLOGY (Practical)	100Minutes
		DSS 13	SOILS & SOIL IMPROVEMENT (Theory)	3 HOURS
FRIDAY 30th December, 2018	Morning 9:00 AM	DMC 14	FARM STRUCTURES AND WORKSHOP SKILLS (Theory)	3 HOURS
	Afternoon 02:00 p.m.	DMC 14	FARM STRUCTURES AND WORKSHOP SKILLS (Practical)	100Minutes
MONDAY 3rd December, 2018	Morning 09:00 a.m.	DCP 11	CROP IMPROVEMENT (Practical)	100Minutes
		DAP 13	ANIMAL NUTRITION (Theory)	3 HOURS

	Afternoon 02:00 p.m.	DCP 11	CROP IMPROVEMENT (Theory)	3 HOURS
		DAP 13	ANIMAL NUTRITION (Practical)	100Minutes
TUESDAY 4th December, 2018	Morning 09:00 a.m.	DMGT 16	AGRICULTURAL EXTENSION, PROGRAM, PLANNING AND EVALUATION	3 HOURS
	Afternoon 02:00 p.m.	DMGT 17	INTRODUCTION TO COMPUTER	3 HOURS
WEDNESDAY 5th December, 2018	Morning 09:00 a.m.	DCP 12	ANNUAL & PERENNIAL CROPS (Practical)	100Minutes
		DAP 12	SELECTION AND BREEDING OF ANIMALS (Theory)	3 HOURS
	Afternoon 02:00 p.m.	DCP 12	ANNUAL & PERENNIAL CROPS (Theory)	3 HOURS
		DAP 12	SELECTION AND BREEDING OF ANIMALS (Practical)	100Minutes
THURSDAY 6th December, 2018	Morning 09:00 a.m.	DAP 11	INTRODUCTION TO LIVESTOCK FARMING, ENVIRONMENT AND ANIMAL INTERACTION (Theory)	3 HOURS
	Afternoon 02:00 p.m.	DAP 11	INTRODUCTION TO LIVESTOCK FARMING, ENVIRONMENT AND ANIMAL INTERACTION (Practical)	100Minutes
FRIDAY 7th December, 2018	Morning 09:00 a.m.	DMGT 15	PRINCIPLES OF AGRICULTURAL ECONOMICS	3 HOURS
	Afternoon 02:00 p.m.			
MONDAY 10th December, 2018	Morning 09:00 a.m.	DMGT 34	FARM ACCOUNTING AND AGRICULTURAL STATISTICS	3 HOURS
	Afternoon 02:00 p.m.	DMGT 35	RURAL SOCIOLOGY AND AGRICULTURAL EXTENSION	3 HOURS
TUESDAY 11th December, 2018	Morning 9:00 AM	DCP 32	SUSTAINABLE AGRICULTURE (Practical)	100Minutes
		DCPA 37	CROP PRODUCTION AND MANAGEMENT (Theory)	3 HOURS
	Afternoon 02:00 p.m.	DCPA 37	CROP PRODUCTION AND MANAGEMENT (Practical)	100Minutes
		DCP 32	SUSTAINABLE AGRICULTURE (Theory)	3 HOURS

INSTRUCTIONS TO CANDIDATES

1. Candidates should ease themselves before entering the examination room. No candidate will be allowed to leave the examination room before the end of the examination.
2. Candidates should be seated in the examination hall/room at least 15 minutes before the start of the examination. **Any candidate who comes 30 (thirty) or more minutes after the official start of the examination will not be allowed to sit the examination paper.**
3. Do not smuggle unauthorized materials e.g. notes, text-books, etc. in the examination room. Do not engage in any form of examination malpractice.
4. Programmable calculators and Mobile Phones are not allowed in and around examination rooms.
5. Candidates are instructed to present themselves at the entrance to the examination rooms/halls for checking by the examination supervisors and then the supervisors should check their pockets, shoes or any other part where smuggled information could be hid
6. den
7. At the start of each examination paper, a candidates' representative should examine the question paper envelope(s) to find out whether (it is) they are intact or already opened. In case the envelopes are already opened, report this matter to the Executive Secretary UBTEB, P.O. Box 1499 Kampala Land Line +256-414-698995 or +256-414-289785: Email: info@ubteb.go.ug
8. Attend carefully to the instructions given on the question paper rubric. **Do not answer more questions than asked for. The examiner will not mark the extra questions answered.**
9. Write your correct names, registration number and paper number on each page of your answer booklets and any separate sheet(s) used. Poor handwriting may lead to loss of marks and results.
10. Sit only the examination paper you registered for. No results may be issued for papers sat but not registered for. Register your attendance for each paper with the examination supervisor.
11. Sit the examination only at the centre where you have registered to take it.
12. At the end of the examination, stop writing when instructed to do so, arrange your scripts in order, make sure that they all have your registration number written on them and fasten together at the left hand corner.
13. Do not go out immediately at the end of each examination. Witness the checking and the sealing of the scripts in the return envelope.
14. Leave all the used and unused booklets and other official stationery inside the examination room.
15. Sharing of Calculators, Mathematical/Reference tables, charts and pens is NOT allowed during examination period. Borrowing of pens shall be done after consulting examination supervisor.
16. **DO NOT** write anything on the Question paper. All rough work should be done in the official answer booklet provided. Afterwards rough work should be cancelled.

Oyesigye Onesmus, CPA
EXECUTIVE SECRETARY