

**FINAL TIME TABLE**  
**UGANDA BUSINESS AND TECHNICAL EXAMINATIONS BOARD**  
**(UBTEB)**

**HIGHER DIPLOMA (TECHNICAL) EXAMINATIONS**

**NOVEMBER/DECEMBER 2017**

**GENERAL INSTRUCTIONS**

1. The **time allowed for each paper** is shown against the name of the paper. **NO EXTRA TIME IS TO BE ALLOWED.** In case of any discrepancy, the time shown on the question paper must be taken as correct.
2. It must be observed that the morning session begins at 09.00 a.m. and afternoon session at 2.00 p.m.
3. Briefing the candidates by the Principals on the conduct of the Examinations will be done on **Friday, 1<sup>st</sup> December 2017 and MUST be attended by candidates at their respective centre of registration. Candidates MUST sign on the attendance register which must be returned to UBTEB Secretariat one week after the briefing day.**

DAY & DATE	SESSION	PAPER CODE AND NAME	DURATION
<b>FRIDAY</b> <b>1<sup>st</sup> December 2017</b>	<b>Morning</b> 09:00 a.m.	Briefing of candidates by Principals/ Heads of centres on directions and cautions about examinations	3 hours
<b>MONDAY</b> <b>4<sup>th</sup> December 2017</b>	<b>Morning</b> 09:00 a.m.	HDEM 111 Engineering Mathematics IV	3 hours
	<b>Afternoon</b> 02:00 p.m.	HDCE 112 Specifications	3 hours
		HDME 111 Health, Safety and Environment	3 hours
<b>TUESDAY</b> <b>5<sup>th</sup> December 2017</b>	<b>Morning</b> 09:00 a.m.	HDEE 111 Computer Programming (Practical)	3 hours
	<b>Afternoon</b> 02:00 p.m.		
<b>WEDNESDAY</b> <b>6<sup>th</sup> December 2017</b>	<b>Morning</b> 09:00 a.m.	HDEE 111 Computer Programming (Practical)	Continues
	<b>Afternoon</b> 02:00 p.m.		
<b>THURSDAY</b> <b>7<sup>th</sup> December 2017</b>	<b>Morning</b> 09:00 a.m.	HDCE 111 Structural Mechanics I	3 hours
		HDEE 113 Lighting and Heating Systems	3 hours
		HDME 112 Metrology	3 hours
	<b>Afternoon</b> 02:00 p.m.	HDCE 114 Construction Technology III	3 hours
		HDEE 114 Electrical Engineering Drawing	3 hours
		HDME 113 Production Technology	

*Emmanuel*

DAY & DATE	SESSION	PAPER CODE AND NAME	DURATION
FRIDAY 8 <sup>th</sup> December 2017	Morning 09:00 a.m.	HDCE 113    Engineering Surveying	3 hours
		HDEE 115    Electrical Technology and Measurements	3 hours
		HDME 114    Engineering Materials and Applications	3 hours
	Afternoon 02:00 p.m.		

### INSTRUCTIONS TO CANDIDATES

1. Candidates should ease themselves before entering the examination room. No candidate shall be allowed to leave the examination room before the end of the examination.
2. Candidates should be seated in the examination hall/room at least 15 minutes before the start of the examination. **Any candidate who comes thirty (30) or more minutes after the official start of the examination will not be allowed to sit the examination paper.**
3. Do not smuggle unauthorized materials e.g. notes, text-books, etc. in the examination room. Do not engage in any form of examination malpractice.
4. Programmable calculators and Mobile Phones are not allowed in and around examination rooms.
5. Candidates are instructed to present themselves at the entrance to the examination rooms/halls for checking by the examination supervisors and then should be checked in their pockets, shoes or any other part where smuggled information could be hidden.
6. At the start of each examination, a candidates' representative should examine the question paper envelope(s) to find out whether (it is), they are intact or already opened. In case the envelopes are already opened, report this matter to the Executive Secretary UBTEB, P.O. Box 1499 Kampala Line +256414698995 or +256414289785: Email: info@ubteb.go.ug
7. Attend carefully to the instructions given on the question paper rubric. **Do not answer more questions than asked for. The examiner will not mark the extra questions answered.**
8. Write your correct names, registration number and paper number on each page of your answer booklets and any separate sheet(s) used. Poor handwriting may lead to loss of marks and results.
9. Sit only the examination paper you registered for. No results may be issued for papers sat but not registered for. Register your attendance for each paper with the examination supervisor.
10. Sit the examination only at the Centre where you have registered to take it.
11. At the end of the examination, stop writing when instructed to do so, arrange your scripts in order, make sure that they all have your registration number written on them and fasten together at the left hand corner.
12. Do not go out immediately at the end of each examination. Witness the checking, sealing of the scripts in the return envelope.
13. Leave all the used and unused booklets and other official stationery inside the examination room.
14. Sharing of Calculators, Mathematical/Reference tables, charts is NOT allowed during examination period. Borrowing of pens shall be done after consulting examination supervisor.
15. DO NOT write anything on the Question paper. All rough work should be done in the official answer booklet provided. Afterwards rough work should be cancelled.



**ONESMUS OYESIGYE (CPA)**  
**EXECUTIVE SECRETARY**

