

UGANDA BUSINESS AND TECHNICAL EXAMINATIONS BOARD

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Final Time Table

UGANDA BUSINESS AND TECHNICAL EXAMINATIONS BOARD

UGANDA COMMUNITY POLYTECHNIC CERTIFICATE (UCPC) MODULAR ASSESSMENTS AND EXAMINATIONS

TIME-TABLE NOVEMBER - DECEMBER 2024

GENERAL INSTRUCTIONS

1. The **time allowed for each paper** is shown against the name of the paper. **NO EXTRA TIME IS TO BE ALLOWED.**
2. In case of any discrepancy, the time shown on the question paper must be taken as correct.
3. It must be observed that the morning session begins at 09.00 a.m. and afternoon session at 2.00 p.m.
4. Briefing the candidates by the Heads of centres on the conduct of the Examinations will be done on **Friday, 22nd November 2024 and MUST be attended by candidates at their respective centres of registration.**

DAY & DATE	SESSION	PAPER NUMBER/CODE AND NAME	DURATION
FRIDAY 22 nd November 2024	Morning 09:00 a.m.	Briefing of candidates by Heads of centres on directions and cautions about examinations.	3 Hours
MONDAY 25 th November 2024	Morning 09:00 a.m.	503 Mathematics VCMT307 Vocational Mathematics	2½ Hours 3 Hours
	Afternoon 02:00 p.m.	502 English VCMT306 Communication Skills	2½ Hours 3 Hours
TUESDAY 26 th November 2024	Morning 09:00 a.m.	BCP111 Bricklaying Theory	2½ Hours
		BSAC121 Basic Taxation	3 Hours
		BSCS121 Computer Literacy II - Theory	2½ Hours
		BSSS122 Basic Document Production Practical	3 Hours
		CJ111 Carpentry Theory	2½ Hours
		CPCA132 Specialty Crops production Practical	6 Hours
		EI121 Installation, Maintenance and Repair of Electrical Lights and Consumer's Units Theory	3 Hours
		FID111 House hold painting Theory	3 Hours
		FPP131 Milk processing and preservation Theory (2022-Retakes)	3 Hours
		FPP131 Milk processing and preservation Theory	3 Hours
		GDC111 Garment Making Theory (2022-Retakes)	3 Hours
		GDC121 Garment Making Children's Wear Theory	3 Hours
		JVCH121 Nail Care and Design - Theory	3 Hours
		LWSM112 Leather Science and Processing Practice	18 Hours
MVM-112 Engine and its Systems Practice	6 Hours		
PPF111 Domestic Water Supply Theory	3 Hours		
WMF111 Bench Work and Sheet Metal Operations (Theory I)	3 Hours		
	Afternoon 02:00 p.m.	BCP221 Roof Construction Theory	2½ Hours
		CJ221 Roof Construction Theory	2½ Hours
			3 Hours



DAY & DATE	SESSION	PAPER NUMBER/CODE AND NAME	DURATION
		EI221 Installation, Maintenance and Repair of Solar PV Systems and Earthing Systems Theory FID121 Garment construction children's wear Theory GDC231 Garment Making Women's Wear and Jewelry Theory JVCH221 Chemical Hair Reformation - Theory JVCH311 Hair Cutting and Barbering Theory (Deferred) PPF221 Drainage Systems Construction and Maintenance Theory WMF211 Welding Theory	3 Hours 3 Hours 3 Hours 3 Hours 3 Hours 3 Hours
WEDNESDAY 27 th November 2024	Morning 09:00 a.m.	BCP112 Bricklaying Practice BSAC251 Computer Applications Theory BSCS221 Computer Graphics I Theory BSSS222 Basics of Shorthand Practical CJ112 Carpentry Practice CPCA142 Agro-Forestry Practical EI311 Inspection and Testing of Domestic Electrical Installations Theory FID211 House hold furnishing Theory FPP132 Milk processing and preservation Practice (2022-Retakes) FPP132 Milk processing and preservation Practice GDC112 Garment Making Practical (2022-Retakes) GDC122 Garment Making Children's Wear Practical JVCH122 Nail Care and Design Practical LWSM112 Leather Science and Processing Practice MVM-122 Manual Transmission/Drive Train and Axles Practice PPF112 Domestic Water Supply Practice WMF112 Bench Work and Sheet Metal Operations (Practice)	6 Hours 3 Hours 2½ Hours 3 Hours 6 Hours 6 Hours 3 Hours 3 Hours 4 Hours 4 Hours 6 Hours 6 Hours 4 Hours Continues 6 Hours 6 Hours 6 Hours
	Afternoon 02:00 p.m.	FID221 Fabric Decorating Theory	3 Hours
THURSDAY 28 th November 2024	Morning 09:00 a.m.	BCP222 Roof Construction Practice BSAC252 Computer Applications Practical BSCS122 Computer Literacy II - Practical BSSS312 Data Processing Practical CJ222 Roof Construction Practice CPCA242 Poultry and Piggery Production Practical CPCA312 Small Farm Animals Production Practice (Deferred) EI122 Installation, Maintenance and Repair of Electrical Lights and Consumer's Units Practice FID311 Fabric Construction Theory GDC232 Garment Making Women's Wear and Jewelry Practice JVCH222 Chemical Hair Reformation - Practice JVCH312 Hair Cutting and Barbering Practice (Deferred) LWSM112 Leather Science and Processing Practice MVM-212 Suspension and Steering System Maintenance Practice PPF222 Drainage Systems Construction and Maintenance Practice WMF212 Welding Practice	6 Hours 3 Hours 3 Hours 3 Hours 6 Hours 6 Hours 6 Hours 6 Hours 3 Hours 6 Hours 4 Hours 4 Hours Ends 6 Hours 6 Hours 6 Hours
	Afternoon 02:00 p.m.	FID321 Functional art and crafting Theory	3 Hours
FRIDAY 29 th November 2024	Morning 09:00 a.m.	BCP312 Compound Designing and Construction Practice BSAC381 Business Law (Theory)	6 Hours 3 Hours



DAY & DATE	SESSION	PAPER NUMBER/CODE AND NAME	DURATION	
		BSCS222 Computer Graphics I Practical	6 Hours	
		BSSS121 Basic Document Production Theory	2½ Hours	
		CJ312 Internal Furniture Production Practice	6 Hours	
		CPCA322 Farm Structures, Power and Mechanization Practice (Deferred)	6 Hours	
		EI222 Installation, Maintenance and Repair of Solar PV Systems and Earthing Systems Practice	6 Hours	
		FID112 House hold painting Practice	6 Hours	
		FPP232 Processing and Preservation of Cereals Practice (Retakes)	4 Hours	
		FPP232. Cereals Processing and Preservation (Practical)	4 Hours	
		GDC212 Fabric Decorating Practice (2022-Retakes)	6 Hours	
		GDC242 Fabric Decorating Practice	6 Hours	
		JVCH322 Salon Management and Administration - Practice	4 Hours	
		LWSM212 Leather Craft Manufacture Practice	6 Hours	
		MVM-222 Brakes, Wheels and Tyres Practice	6 Hours	
		PPF312 Pump Installation and Maintenance Practice	6 Hours	
		WMF312 Soldering Practice	6 Hours	
	Afternoon 02:00 p.m.	BSAC361 Basic Auditing (Deferred)	3 Hours	
		BSSS221 Basics of Shorthand Theory	2½ Hours	
MONDAY 2 nd December 2024	Morning 09:00 a.m.	BCP311 Compound Designing and Construction Theory	2½ Hours	
		BSSS311 Data Processing Theory	2½ Hours	
		CJ311 Internal Furniture Production Theory	2½ Hours	
		EI312 Inspection and Testing of Domestic Electrical Installations Practice	6 Hours	
		FID122 Garment construction children's wear Practice	6 Hours	
		FPP312 Restaurant and Takeaway Operations (Practical) (Deferred)	4 Hours	
		FPP322 Beverage Preparation and Service (Practical)	4 Hours	
		GDC222 Jewelry Making Practice (2022-Retakes)	6 Hours	
		GDC312 Fabric Construction Practice	6 Hours	
		LWSM312 Foot Wear Making Practice	6 Hours	
		MVM-312 Auto Electrical and Electronics Maintenance Practice	6 Hours	
		PPF311 Pump Installation and Maintenance Theory	3 Hours	
		WMF322 Metal Forming Practice	6 Hours	
		VCHD303 Safety, Health, Hygiene and Environment	3 Hours	
	Afternoon 02:00 p.m.			
TUESDAY 3 rd December 2024	Morning 09:00 a.m.	CPCA131 Specialty Crops production Theory	2½ Hours	
		FID212 House hold furnishing Practice	6 Hours	
		FPP231 Processing and Preservation of Cereals Theory (2022-Retakes)	3 Hours	
		FPP231. Cereals Processing and Preservation (Theory)	3 Hours	
		GDC211 Fabric Decorating Theory (2022-Retakes)	3 Hours	
		GDC241 Fabric Decorating Theory	3 Hours	
		JVCM301 Entrepreneurship	3 Hours	
		LWSM111 Leather Science and Processing Theory	3 Hours	
		MVM-322 Automotive Fabrication and Fitting Practice	6 Hours	
		WMF311 Soldering Theory	3 Hours	
			Afternoon 02:00 p.m.	CPCA141 Agro-Forestry Theory
			FPP311 Restaurant and Takeaway Operations (Theory) (Deferred)	3 Hours
			FPP321 Beverage Preparation and Service (Theory)	3 Hours



DAY & DATE	SESSION	PAPER NUMBER/CODE AND NAME	DURATION
		GDC221 Jewelry Making Theory (2022-Retakes)	3 Hours
		GDC311 Fabric Construction Theory	3 Hours
		JVCH321 Salon Management and Administration - Theory	3 Hours
		LWSM211 Leather Craft Manufacture Theory	3 Hours
		WMF321 Metal Forming Theory	3 Hours
		MVM-211 Suspension and Steering System Maintenance	3 Hours
WEDNESDAY 4th December 2024	Morning 09:00 a.m.	CPCA241 Poultry and Piggery Production Theory	2½ Hours
		CPCA311 Small Farm Animals Production Theory (Deferred)	2½ Hours
		FID222 Fabric Decorating Practice	6 Hours
		MVM-111 Engine and its Systems (Part I)	2½ Hours
	Afternoon 02:00 p.m.	CPCA321 Farm Structures, Power and Mechanization Theory (Deferred)	2½ Hours
		CPCA331 Farm Management	2½ Hours
		LWSM311 Foot Wear Making Theory	3 Hours
		MVM-111 Engine and its Systems (Part II)	1½ Hours
THURSDAY 5th December 2024	Morning 09:00 a.m.	CPCA341 Agricultural Extension Services	2½ Hours
		FID312 Fabric Construction Practice	6 Hours
		MVM-121 Manual Transmission/Drive Train and Axles	3 Hours
	Afternoon 02:00 p.m.	MVM-221 Brakes, Wheels and Tyres	3 Hours
	FRIDAY 6th December 2024	Morning 09:00 a.m.	FID322 Functional art and crafting Practice
MVM-311 Auto Electrical and Electronics Maintenance			3 Hours
Afternoon 02:00 p.m.		MVM-321 Automotive Fabrication and Fitting	3 Hours

INSTRUCTIONS TO CANDIDATES

1. Candidates should ease themselves before entering the examination room. No candidate shall be allowed to leave the examination room before the end of the examination.
2. Candidates should be seated in the examination hall/room at least 15 minutes before the start of the examination. **Any candidate who comes Thirty (30) or more minutes after the official start of the examination will not be allowed to sit the examination paper.**
3. Do not smuggle unauthorized materials e.g., notes, textbooks, etc. in the examination room. Do not engage in any form of examination malpractice.
4. Programmable calculators and Mobile Phones are not allowed in and around examination rooms.
5. Candidates are instructed to present themselves at the entrance to the examination rooms/halls for checking by the examination supervisors for smuggled information in area like pockets, shoes or any other body parts.
6. At the start of each examination, the candidates' representative should examine the question paper envelope(s) to find out whether (it is), they are intact or not In case the envelope(s) is/are tampered with, report this matter to the Executive Secretary UBTEB, P.O. Box 1499 Kampala Line +256-414-698995 or +256-414-289785: Email: info@ubteb.go.ug
7. Attend carefully to the instructions given on the question paper rubric. **Do not answer more questions than asked for. The examiner will not mark the extra questions answered.**
8. Write your correct names, registration number and paper code on each page of your answer booklets and any separate sheet(s) used. Poor handwriting may lead to loss of marks and results.
9. Sit only the examination paper you registered for. No results may be issued for papers sat but not registered for. Register your attendance for each paper with the examination supervisor.
10. Sit the examination only at the Centre where you have registered to take it.
11. At the end of the examination, stop writing when instructed to do so, arrange your scripts in order, make sure that they all have your registration number and fasten them together at the top left-hand corner.
12. Do not go out immediately at the end of each examination. Witness the verification and sealing of the scripts in the return envelope.



13. Leave all the used and unused booklets and other official stationery inside the examination room.
14. Sharing of Calculators, Mathematical/Reference tables and charts is NOT allowed during examination period. Borrowing of pens shall be done after consulting examination supervisor.
15. Do NOT write anything on the Question paper. All rough work should be done in the official answer booklet provided. Afterwards rough work should be cancelled.
16. **Candidates should note that “The Conduct of Examinations and Assessment Regulations, 2019 Part X , Section 69” will apply. Any attempt to indulge in a malpractice even in one paper will lead to cancellation of results of the entire year/semester.**



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EXECUTIVE SECRETARY